## **SOUTH BANK MULTI ACADEMY TRUST**

## Meeting of the Trust Board Wednesday 13 April 2016, 6.00 pm Millthorpe School

## **AGENDA**

Key

Communication and routine business
Strategic direction

	Item leader	Purpose	Paperwork
Welcome and Introductions	Chair	Information	Verbal
Apologies for Absence and Declarations of Interest	Chair	Information	Verbal
Minutes of the Trust Board meeting held on 21 March 2016	Chair	Approval	Attached
Matters Arising and Action Plan	Chair	Information	Verbal
Conversion Update	Accounting Officer	Information	Verbal
Budget and Staffing	Chair	Approval	Verbal
Strategy: Principles and Framework	Chair	Discussion	Attached
Strategy: Objectives and Priorities	Chair	Discussion	Attached
Documents for Approval  a) Local Governing Body membership b) Subcommittee Terms of Reference c) Scheme of Delegation d) Staff Contracts	Chair	Approval	Attached Attached Attached Attached
Appointment of Responsible Officer	Chair	Approval	Verbal
Financial Management and Governance Self-Assessment	Chair/Accounting Officer	Discussion	Attached
Timetable of Official Submissions	Accounting Officer	Information/ Discussion	To follow
Document Sharing Arrangements	Accounting Officer	Information	Verbal
Logo and Letterhead	Chair	Discussion	Verbal
Scarcroft Expansion Update	Headteachers	Information	Verbal
Any Other Business	Chair	Information	Verbal
Future meeting dates: Finance Training: 27 04 16  Board Meeting: 11 05 16 Board Meeting: 15 06 16 Board Meeting: 13 07 16  Finance Committee: TBC Standards Committee: TBC	Chair	Information	Verbal
	Apologies for Absence and Declarations of Interest  Minutes of the Trust Board meeting held on 21 March 2016  Matters Arising and Action Plan  Conversion Update  Budget and Staffing  Strategy: Principles and Framework  Strategy: Objectives and Priorities  Documents for Approval  a) Local Governing Body membership  b) Subcommittee Terms of Reference  c) Scheme of Delegation  d) Staff Contracts  Appointment of Responsible Officer  Financial Management and Governance Self-Assessment  Timetable of Official Submissions  Document Sharing Arrangements  Logo and Letterhead  Scarcroft Expansion Update  Any Other Business  Future meeting dates: Finance Training: 27 04 16  Board Meeting: 11 05 16 Board Meeting: 15 06 16 Board Meeting: 13 07 16  Finance Committee: TBC	Melcome and Introductions  Apologies for Absence and Declarations of Interest  Chair  Minutes of the Trust Board meeting held on 21 March 2016  Chair  Matters Arising and Action Plan  Conversion Update  Accounting Officer  Budget and Staffing  Strategy: Principles and Framework  Chair  Strategy: Objectives and Priorities  Documents for Approval a) Local Governing Body membership b) Subcommittee Terms of Reference c) Scheme of Delegation d) Staff Contracts  Appointment of Responsible Officer  Chair  Financial Management and Governance Self-Assessment  Chair/Accounting Officer  Timetable of Official Submissions  Accounting Officer  Document Sharing Arrangements  Accounting Officer  Logo and Letterhead  Chair  Scarcroft Expansion Update  Headteachers  Any Other Business  Future meeting dates: Finance Training: 27 04 16  Board Meeting: 11 05 16 Board Meeting: 13 07 16  Finance Committee: TBC	Welcome and Introductions  Chair Information  Apologies for Absence and Declarations of Interest  Chair Information  Minutes of the Trust Board meeting held on 21 March 2016  Chair Approval  Matters Arising and Action Plan  Conversion Update  Budget and Staffing  Strategy: Principles and Framework  Strategy: Objectives and Priorities  Documents for Approval  a) Local Governing Body membership  b) Subcommittee Terms of Reference c) Scheme of Delegation d) Staff Contracts  Appointment of Responsible Officer  Chair Approval  Financial Management and Governance Self-Assessment  Officer  Timetable of Official Submissions  Chair Accounting Officer  Discussion  Document Sharing Arrangements  Accounting Officer  Logo and Letterhead  Chair Discussion  Scarcroft Expansion Update  Headteachers  Information  Any Other Business  Chair Information  Future meeting dates: Finance Training: 27 04 16  Board Meeting: 13 07 16  Finance Committee: TBC