

South Bank Multi Academy Trust

Trust Board

Minutes of the Meeting held on Thursday 26 April 2018

7.00 pm at Millthorpe School

Present:	Edwin Thomas	Chair of Trustees
	Pat Boyle	
	Martin Frost	
	Jill Hodges	Non-Executive Trustees
	Nicki Mitchell	
	Helen Priestley	

1. TRUST PRINCIPAL RECRUITMENT

- 1.1 The Chair informed Trustees that after a rigorous two-day recruitment process involving a high calibre field, the interview panel recommended that Jo Edwards should be appointed as the new Trust Principal of the Trust. Jo had excelled over both days, and was the unanimous choice of the panel. She has experience of both primary, secondary and through-school leadership, as well as senior leadership within a MAT across a group of schools. She had also demonstrated a strong commitment to the Trust's ethos and values, and an eagerness to engage with the Trust to find a way of making the Trust Principal position effective and accountable within the framework of collaborative working.
- 1.2 Trustees voted unanimously to appoint Jo Edwards as Trust Principal (subject to satisfactory references), on a permanent contract with effect from 1 September 2018.
- 1.3 Trustees agreed that stakeholders should be informed of the appointment as soon as possible.
- 1.4 The Chair thanked the members of the interview panel for the significant time they had spent on the recruitment, which had been a long and demanding process. He was pleased to report that all candidates had confirmed that they felt the process had been fair.
- 1.5 Trustees noted that this outcome was hard on the current Trust Principal. They did not want the outcome to detract from Anna's excellent work over the past year, or the many contributions she has made to the Trust. The Chair reported that Anna had said that even if she was not successful, she would continue to work as hard as ever until the end of her contract. Trustees expressed their appreciation for her professionalism and commitment to the Trust.

The meeting closed at 8pm.

ACTIONS
6th February 2018

Item	By	Action	Date
8.3	HTG	Agree a bid application menu.	July 2018
10.8	HP	Meet with the Trust Principal and agree need and options for potentially engaging CYC or an external provider communication support.	July 2018

6th March 2018

Item	By	Action	Date
9.6	TP / HTG	HTG to agree appropriate payment benchmarks for school to school support.	July 2018
11.3	TP / PB	Trust Principal and Ms Boyle to facilitate a Safeguarding Working Group meeting.	July 2018
13.2	TP / HTG	Lone Working Policy: HTG to agree appropriate procedure for home visits and whether to include CPD attendance.	July 2018

24th April 2018

Item	By	Action	Date
4.4	TP	Issue letter to appoint BHP as auditors.	May 2018
4.4	TP	Compile hard copies of company info	June 2018
8.7	HTG / CFO	HTG and CFO to agree an approach for a fair and transparent communication to support the Central Team SLA and Trust Levy document consultation.	May 2018
8.8	CFO	CFO to review wording of section 10 of the Central Team SLA document.	May 2018
13.3	TP	Remove 5.6 from Growth Strategy.	May 2018
15.4	TP	trustees to approve the Child Protection and Safeguarding Policy via e mail by 1 st May 2018.	May 2018
17.3	Chair	Chair to arrange for Carr Junior to be the location for the next Trust Board meeting and invite the Chair of Governors and Headteacher.	June 2018
17.4	Chair / Clerk	Agree location for the governance evening, issue invite to governors and invite representation on the trust committees.	May 2018
20.3	Clerk	Circulate the CVs for the four candidates to trustees and inform them of the ratification meeting.	Complete

27th April 2018

Item	By	Action	Date
1.2	Chair	Offer the position to Jo Edwards, and inform other candidates they have not been successful.	27.04.18
1.3	Chair	Ensure that stakeholders are informed of the appointment as soon as possible	27.04.18

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Chair of South Bank Academy Trust