

# South Bank Multi Academy Trust

## BOARD MEETING 01.02.2022 – AGENDA

Venue: Knavesmire Primary School at 6.00 pm

**Key**       **Communication and routine business**  
 **Strategic direction**

	<b>Item (time allocated)</b>	<b>Item leader</b>	<b>Purpose</b>	<b>Paperwork</b>
1.	Welcome and Introductions (5)	Chair	Information	Attached
2.	Apologies for Absence, Declarations of Interest and Changes to Business Interest Forms (5)	Chair	Information	Attached
3.	Minutes of Trust Board meeting held on (5) 1) 30 November 2021 (& Confidential minutes) 2) 7 December 2021	Chair	Approval Approval	Attached Attached
4.	Matters Arising and Action Plan (5)	Chair	Information	Attached
5.	Trust Principal Report (10)	Trust Principal	Information	Attached
6.	School Ofsted Self Assessments (10)	Trust Principal	Information	Attached
7.	Pupil Admission Numbers (15)	Trust Principal	Information	Verbal
8.	Parent Voice (10)	Trust Principal	Questions	Attached
9.	Education and Standards Committee Report (10)	Martyn Sibley	Information	Verbal
10.	Financial Update (15) 1) Knavesmire School House Project 2) Risk Record	CFO	Information Information / Approval	Attached Attached Decision Time
11.	Safeguarding (10)	Trust Principal	Information	Verbal
12.	Health and Safety (10)	Trust Principal	Information	Attached
13.	Trustee Business (5) 1) Recruitment	Chair	Information	Verbal
14.	LGB Business (5) 1) Matters from LGBs 2) LGB Appointments and Resignations	Chair	Information Approval	Verbal Attached
15.	Policies - to be approved unless questions raised prior to the meeting (0) 1) Governor Election Policy	Trust Principal / CFO	Approval	TBM Summary Attached

	2) Complaints Policy 3) Premises Management Policy 4) GDPR Biometric Policy 5) GDPR Communications Acceptable Use Policy 6) GDPR Information Governance Policy 7) GDPR Information Security Policy 8) GDPR Records Management Policy 9) GDPR Special Category Policy 10) GDPR Breach Reporting Policy			Decision Time
16.	Any Other Business - Items to Clerk before the meeting (5)	Chair		
	Dates of Future Meetings: <ul style="list-style-type: none"> <li>• Member – 2<sup>nd</sup> February</li> <li>• Trust Board – 15<sup>th</sup> March</li> </ul>			

\* = Confidential Item

+ = Previously approved, no time allocated

Apologies for absence and any items for Any Other Business should be forwarded to:  
 Sophie Triffitt, Clerk to Trustees, Tel: 01904 554210 or email: [sophie.triffitt@york.gov.co.uk](mailto:sophie.triffitt@york.gov.co.uk)