

# South Bank Multi Academy Trust

## BOARD MEETING 17.03.2020 – AGENDA

Venue: Millthorpe School at 6.00 pm

**Key**      ■ Communication and routine business  
■ Strategic direction

| Item ( <i>time allocated</i> )   | Item leader                      | Purpose     | Paperwork            |
|--|----------------------------------|-------------|----------------------|
| 1. Millthorpe School Presentation (20)   | Trevor Burton / Gemma Greenhalgh | Information | Verbal               |
| 2. Welcome and Introductions   | Edwin Thomas                     | Information | Verbal               |
| 3. Apologies for Absence, Declarations of Interest and Changes to Business Interest Forms (5)            | Edwin Thomas                     | Information | Attached             |
| 4. Minutes of Trust Board meeting held on 4 February 2020 (5)  | Edwin Thomas                     | Approval    | Attached             |
| 5. Matters Arising and Action Plan (15)<br>1) MT & YHS Headteacher Contract *<br>2) Pay Recommendation * | Edwin Thomas                     | Information | Attached<br>Attached |
| 6. Board Recruitment and Succession Planning (10)  | Edwin Thomas                     | Discussion  | Verbal               |
| 7. Chair and Vice Chair Election (5)   | Clerk                            | Approval    | Attached             |
| 8. COVID-19 Response (15)  | Jo Edwards                       | Questioning | Verbal               |
| 9. Trust Principal's Report and Pro-active Open Questioning (20)   | Jo Edwards                       | Questioning | Attached             |
| 10. Governance Review Action Plan (25)   | Edwin Thomas                     | Discussion  | Attached             |
| 11. Safeguarding (5)   | Pat Boyle                        | Information | Attached             |
| 12. Link Trustees and Governor Self Evaluation (10)  | Edwin Thomas                     | Discussion  | Verbal               |
| 13. Trust Standards Role Proposal (20)   | Jo Edwards                       | Approval    | Attached             |
| 14. Strategic Plan Review – Strand 2 (15)  | Jo Edwards                       | Questioning | Attached             |
| 15. Finance Monitoring (10)<br>- Risk Reporting – by exception   | Michael Gidley                   | Questioning | Attached             |
| 16. Gender Pay Gap Information (10)  | Michael Gidley                   | Information | Attached             |

|     |  |                              |                         |  |
|-----|--|------------------------------|-------------------------|--|
| 17. | Trustee Business (10)<br>1) Trustee Visits   | Edwin Thomas                 | Information             | Attached   |
| 18. | LGB Business (5)<br>1) Matters from LGBs<br>2) LGB Appointments and Resignations   | Edwin Thomas<br>Edwin Thomas | Information<br>Approval | Verbal<br>Attached                               |
| 19. | Policies (5)<br>1) Paternity Leave Policy<br>2) Shared Parental Leave Policy<br>3) Probationary Period Policy<br>4) Support Staff Capability Policy  | Jo Edwards                   | Approval                | Prev Circ<br>Prev Circ<br>Prev Circ<br>Prev Circ |
| 20. | Any Other Business - Items to Clerk before the meeting (5)<br><br>Dates of Future Meetings:<br><ul style="list-style-type: none"> <li>• Finance &amp; Audit: 24 March</li> <li>• Away Day: 27 March</li> <li>• Finance &amp; Audit: 30 March</li> <li>• Trust Board: 19 May (Carr Junior)</li> <li>• Safeguarding and Safety Working Group: 9 June</li> <li>• Education &amp; Standards: 29 June</li> <li>• Finance and Audit: 30 June</li> <li>• Trust Board: 7 July (Scarcroft)</li> </ul> | Edwin Thomas                 |                         |  |

Apologies for absence and any items for Any Other Business should be forwarded to:  
 Sophie Triffitt, Clerk to Trustees, Tel: 01904 554210 or email: [sophie.triffitt@york.gov.co.uk](mailto:sophie.triffitt@york.gov.co.uk)

\* Confidential Item